



**Preparing Today's Students
for Tomorrow's Careers**

NOTICE OF PUBLIC MEETING FOR THE GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

OUR MISSION

We prepare students for certification, degrees, careers, and successful lives.

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Board of Gila Institute for Technology District #2 and to the general public that the Board will hold a meeting open to the public on **Tuesday, January 9, 2024, at 6:00 p.m. at the GIFT office. (3998 W. Ball Park St. Thatcher, AZ)**

Pursuant to A.R.S. §38-431 and Arizona Agency Handbook, 7.10.3, one or more members of the Governing Board may choose to attend the Board meeting via telephone conference call.

Pursuant to A.R.S. 38-431.03 (A)(3), the Board may vote to move into executive session to consult with the attorney for the District, either in person or via telephone conference call, regarding any item on this agenda.

The agenda for the meeting is as follows:

OPENING OF THE MEETING

- Call to order – Pledge of Allegiance
- Roll Call
- Selection of 2024 GIFT Governing Board President **(Action)**
- Oath of office for board president. **(Action)**
- 1. Adoption of the Agenda - The Governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business. **(Action)**

CALL TO THE PUBLIC

Please submit a Request to Address the Governing Board. The board will hear brief comments from the general public, staff, and students, but cannot discuss or take action on matters not posted on the business agenda.

DECLARATION OF CONFLICT OF INTEREST

The board members have a responsibility to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which the board members determine they have a conflict of interest.

REPORTS AND QUESTIONS

2. Superintendent's Summary

CONSENT AGENDA – Action

Approval of routine payroll and expense vouchers/routine matters

3. Approval of Minutes of the December 12, 2023, Regular Meeting.
Recommendation to approve/ratify financial matters.
 - A. Payroll and expense vouchers.
 - B. Cash balance reports.

LEGAL/FINANCIAL

New Business

4. Discussion and approval of special projects funding for Safford Unified School District Shop Door. **(Action)**
5. Discussion and approval of addendum to IGA with EAC. **(Action)**
6. Discussion and approval to modify GIFT building – add a new office. **(Action)**
7. Discussion and approval of Hughes Custom Performance as contractor for GIFT office addition project. **(Action)**
8. Discussion and approval of the following vendors as Sole Source. **(Action)**
 - Tyler Technologies - Infinite Visions- Financial Software. Estimated cost \$20,000. We use Infinite Visions Financial Software because there is not an equivalent software available, it is compatible with our county school superintendents and treasurers' offices, and it is adaptable to the AZ Dept of Education and Auditor General's Office.
 - PowerSchool - Student Attendance Software- estimated cost \$20,000. We have used PowerSchool SIS because it is compatible with 6/7 of our member districts, allows more accuracy in attendance and enrollment reporting to the state through direct reporting. Switching programs would not be cost effective because of these key issues.

SOLE SOURCE PROCUREMENTS R7-2-1053. Sole source procurements

A. A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only one source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists.

B. The governing board's determination shall be made before entering the contract and shall include the following information:

1. A description of the procurement need and the reason why there is only a single source available or why no reasonable alternative exists;
2. The name of the proposed supplier;
3. The duration and estimated total dollar value of the proposed procurement;
4. Documentation that the price submitted is fair and reasonable; and
5. A description of efforts made to seek other sources.

C. The school district shall, to the extent practicable, negotiate with the single supplier a contract advantageous to the school district.

D. A copy of the written determination of the basis for the sole source procurement and any cost or pricing data shall be retained in the procurement file by the school district. The school district shall keep a record of all sole source procurements pursuant to R7-2-1086.

9. Annual approval and authorization, General Operating Procedures Policies. **(Action)**

- Policy DG Banking Services (to approve deposit of auxiliary funds per policy - One AZ Credit Union)
 - Policy DIB Types of Funds/Revolving Funds - Chase Bank
10. Discussion and approval of 2024 GIFT Board Meeting Schedule. **(Action)**
 11. Discussion and approval of Teacher Evaluation System Verification FY 2024-2025. **(Action)**
 12. Board training (**conflict of interest**). **(Discussion)**
 13. Schedule work session. **(Discussion)**

BUSINESS/PERSONNEL

New Business

14. Review/confirm board meeting schedule.
 - A. Regular/Special meetings for 2023-2024 School Year
 - Tuesday, February 13, 2024, 6 pm at GIFT Office
 - Tuesday, March 5, 2024, 6 pm at GIFT Office
 - Tuesday, April 9, 2024, 6 pm at GIFT Office

ADJOURNMENT –

A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the Administrative Office, 3998 W. Ball Park Street, Thatcher, Arizona.

Dated this 5^h day of January 2024 for the regular meeting to be held January 9, 2024.

GOVERNING BOARD OF GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2
If you will require an accommodation to participate in this event, please call 928-348-3393 at least 24 hours prior to appointed time to request same.