

MINUTES

GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

Tuesday, October 10, 2023 – 6:00 p.m.
GIFT Office

OPENING OF THE MEETING

The meeting was called to order at 6:03 pm

Pledge of Allegiance

Roll Call

Present:

Mr. B.K. Merriman, President

Mr. Eddie Bowman, Member

Mrs. Sherry Carbajal, Member

Mrs. Kim Waters, Member-Conf. Call

Mr. Clay Emery, Superintendent

Mrs. Brenda Garcia, Administrative Assistant

Mrs. Michele Johnson, Business Manager

Absent:

Mrs. Christie Brown, Member

Mr. Mark Claridge, Member

Mrs. Tamara Melton, Member

1. Adoption of the Agenda -The Governing Board reserves the right to reschedule, delete, or arrange items on the agenda, to efficiently conduct its business. **(Action) Motion made by Mrs. Carbajal to adopt the agenda as presented by the administration. Motion seconded by Mr. Bowman. Motion carried 4/0.**

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown				X
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton				X
B.K. Merriman	X			
Kim Waters-Conf. Call	X			

CALL TO THE PUBLIC – None

DECLARATION OF CONFLICT OF INTEREST – None

REPORTS AND QUESTIONS

2. Superintendent’s Summary- **Mr. Emery gave a brief summary of student enrollment numbers for GIFT.**

CONSENT AGENDA – Action

Approval of routine payroll and expense vouchers/routine matters.

3. Approval of Minutes of the September 12, 2023, Regular Meeting, 6:00 pm.

Recommendation to approve/ratify financial matters.

A. Payroll and expense vouchers.

B. Cash balance reports.

Motion made by Mrs. Carbajal to approve the consent agenda items as presented. Motion seconded by Mrs. Waters. Motion carried 4/0.

Item #3				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown				X
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton				X
B.K. Merriman	X			
Kim Waters-Conf. Call	X			

LEGAL/FINANCIAL

New Business

- Discussion and approval of FY 2022-2023 Annual Financial Report (AFR) and the School-Level Reporting Form. **(Action) Motion made by Mr. Bowman to discuss and approve the FY2022-2023 Annual Financial Report (AFR) and the School-Level Reporting Form. Motion seconded by Mrs. Carbajal. Motion carried 4/0.**

Item #4				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown				X
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton				X
B.K. Merriman	X			
Kim Waters-Conf. Call	X			

- Discussion and approval of proposed new position – Career Coach/Instructor. **(Action) Motion made by Mr. Bowman to discuss and approve proposed new position – Career Coach/Instructor. Motion seconded by Mrs. Carbajal. Motion carried 4/0.**

Item #5				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown				X
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton				X

B.K. Merriman	X			
Kim Waters-Conf. Call	X			

6. Discussion and action to begin the bidding process to expand the GIFT parking lot. **(Action) Motion made by Mrs. Waters to discuss and approve to begin the bidding process to expand the GIFT parking lot. Motion seconded by Mrs. Carbajal. Motion carried 4/0.**

Item #6				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown				X
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton				X
B.K. Merriman	X			
Kim Waters-Conf. Call	X			

7. First reading/review of Policy, Regulations and Exhibits. **(First Reading Only)**

BUSINESS/PERSONNEL

New Business

8. Review/confirm board meeting schedule.
Regular/Special Meetings for 2023-2024 School Year

- Tuesday, November 14, 2023, 6 pm at Safford Middle School
- Tuesday, December 12, 2023, 6 pm at GIFT Office
- Tuesday, January 9, 2023, 6 pm at GIFT Office

ADJOURNMENT

Meeting adjourned at 7:03 pm

Chairman Signature

Date